



OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY, SOUTH 24 PARGANAS

Order No.116 /DLSA/SOUTH 24 PARGANAS,2016 Dated. 01.12.2016

**DUTY ORDER FOR THE MONTH OF DECEMBER ' 2016**

In Continuation of the earlier office order no. 07/DLSA/South 24 Parganas, date: 08.01.2015, the following 'Para Legal Volunteers' against their respective Address and contact numbers will perform their duty in 'Raspunja' Legal Aid Clinic', *twice in a week , not exceeding 08 (eight) days* in a month , on and from 10 AM to 5 PM in a day work, as ascertained by the concerned 'Raspunja Gram Panchayet / competent Authority'.

Sl. No	Name of PLV	Address of PLV	Contact No of PLV
1.	Pratima Jasu	C/o Amal Jashu Vill. Mamudpur, P.S. Bishnupur	9874035923
2.	Rupa Ghosh	C/o Ananda Ghosh, Vill. Nawabad Rashpunja P.S- Bishnupur	9231066077

This Order of 'Legal Aid Clinic' duty for the mentioned PLV's is given effect to on and from 01/01/2014, and shall continue to remain in force , for the month of December, or until further order

The functions of Para Legal Volunteers in the Legal Aid Clinics will be as follows;

- 1) They shall provide initial advice to the seekers of Legal Services; help such people, especially the illiterate, in drafting petitions, representations or notices and filling-up the application forms for various benefits available under the government schemes.
- 2) They shall, if necessary, accompany the seekers of legal services to attend the government offices for interacting with the officials and for solving the problems of such people.
- 3) In case of emergency, they may take the seekers of legal services in the legal aid clinic to the nearest legal services institutions.
- 4) They shall distribute pamphlets and other materials in aid of legal education and literacy to the seekers of legal services in the legal aid clinic
- 5) They shall take active part in the legal awareness camps organized by the legal services institutions in the local area of the legal aid clinic and
- 6) They shall also follow the instructions(s) as would be given to them , time to time by the District Legal Services Authority.
- 7) The said P.L.Vs shall be governed by all the guideline as envisaged in National Legal Services Authority ( Legal Aid Clinics) Regulations 2011, as per Notification No. L/08/11/NALSA New Delhi, 18<sup>th</sup> August, 2011.

Sd/ A. Mukhopadhyay  
Secretary

District Legal Services Authority  
South 24 Parganas

OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY, SOUTH 24 PARGANAS

No. 3823(5) /DLSA/SOUTH 24 PARGANAS, Dated. 01.12.2016

Copy forwarded for information to

1. B.D.O. of Thakur Pukur Maheshtala, South 24 Parganas
2. Pradhan/ Upoprahan, Raspunja, Gram Panchayet

3. ....

.....(P.L.V)

Secretary

District Legal Services Authority  
South 24 Parganas

Secretary

District Legal Services Authority  
South 24 Parganas, Alipore

01/12/16